



Name: Cristina - Simona DUMITRACHE

Agigea, Romania

Mobile: +40764401300

E-mail: cristina.s.dumitrache@gmail.com

Date of birth: 19.09.1984

WORK EXPERIENCE

Tax Specialist – Constanta South Container Terminal SRL (DP World Group)

06/2024 - present

- Verify and validate the reports and tax declarations submitted by entities in Romania;
- Monitor and validate timely payment of taxes and fiscal obligations;
- Ensure accurate recording of tax obligations in the financial system (ERP);
- Provide support in taxation and tax legislation matters;
- Participate in tax audits conducted by authorities in Romania;
- Prepare tax reports for the Group;
- Maintain communication with Tax Departments at regional and Group levels;
- Maintain communication with tax consultants;
- Assist in the preparation of materials for Financial Audit.

Tax Consultant - Vulpoi & Toader Management SRL

01/2021 - 06/2024

- Led and managed due diligence processes, tax and accounting revisions, to thoroughly assess tax implications, ensuring a deep understanding of potential financial impacts;
- Supported clients through tax audits, devising risk mitigation strategies and ensuring regulatory compliance;
- Prepared and presented contestations and viewpoints to tax authorities, advocating effectively for clients' interests;
- Orchestrated the provision of tax advisory services, delivering clear insights through written opinions and client consultations. Demonstrated proficiency in local, international, direct and indirect taxation;



- Analyzed contracts to strategically support tax strategies in alignment with overarching business objectives;
- Supervised the preparation of both direct and indirect tax filings, prioritizing accuracy and compliance;
- Provided centralized tax and accounting support during company restructuring endeavors such as divisions, asset transfers, and mergers;
- Delivered forensic expert guidance in litigious and non-litigious accounting and tax matters, consistently achieving favorable outcomes through strategic collaboration.

Tax Consultant - Findex Consulting and Investment SRL (Viboal FindEx group)

09/2019 - 11/2020

- Coordinated thorough tax reviews, ensuring meticulous compliance with regulations;
- Orchestrated the provision of expert tax consulting services, encompassing opinions, memoranda, and facilitating client meetings in local and international taxation;
- Managed the preparation of contestations, effectively advocating for clients' interests;
- Coordinated the organization and leadership of informative webinars on various tax-related topics;
- Offered support during tax audits, implementing strategies to mitigate risks and ensure compliance;
- Led the coordination of creating newsletters and tax alerts, ensuring timely dissemination to keep clients informed;
- Facilitated knowledge sharing by coordinating the presentation of tax updates within the team; Coordinated the authoring of articles on tax matters, published in reputable journals.

Tax Consultant - GSR Expertise SRL

01/2015 - 09/2019

- Maintained an overview of material tax topics for various group sectors in Romania;
- Assisted in tax compliance, ensuring a consistent treatment of tax matters across resident and non-resident companies;
- Conducted thorough tax reviews, staying up to date with changing tax codes and accounting laws;
- Supported Audit department in tax verifications;
- · Delivered training sessions on fiscal and accounting regimes, thresholds, and tax updates;
 - Created engaging tax newsletters and materials for the company's social media platforms.

Other positions: Public Order Police Officer, Press Police Officer, Assistant to the General Inspector of Romanian Police, Romanian Language Tutor

07/2005 - 12/2014



EDUCATION

Doctoral School of Finance, Bucharest University of Economic Studies (2019 - present)

• Doctoral Scholarship, funded by the state budget: 2019 - 2022;

Master's Degree in **Taxation**, Bucharest University of Economic Studies (2016 - 2018)

• Performance Scholarship: 2016 - 2018;

Bachelor's Degree in Accounting and Management Information Systems, Bucharest University of Economic Studies (2012 - 2015)

• Study Scholarship: 2012 - 2015;

Bachelor's Degree in Law, Spiru Haret University, Bucharest (2003-2005)

Post-secondary education in **Public Order**, "Vasile Lascar" Police Agents School (2003-2005)

PERSONAL SKILLS

| Mother | tongue | (\mathbf{s}) | R | komanian |
|--------|--------|----------------|---|----------|
|--------|--------|----------------|---|----------|

| Ot] | her l | language | (s) |) |
|-----|-------|----------|-----|---|
| | | | | |

English

| UNDERSTANDING | | SPEAKI | WRITING | |
|---------------|---------|--------------------|-------------------|----|
| Listening | Reading | Spoken interaction | Spoken production | |
| C1 | C2 | B2 | B2 | C1 |

Communication and organizational skills:

- **Team Leadership**: Demonstrated capacity to effectively lead and motivate teams towards shared goals, fostering collaboration and maximizing individual strengths within the team dynamic.
- **Ability to Work Under Pressure**: Proven track record of maintaining composure and delivering results even in high-pressure situations, displaying resilience and problemsolving skills to overcome challenges effectively.
- **Proactive and Positive Attitude**: Known for proactive approach in tackling tasks and challenges, with a consistently positive attitude that inspires confidence and boosts morale among team members.



- Adaptability: Flexibility to quickly adapt to changing environments, requirements, and priorities, adept at adjusting strategies and approaches as needed to achieve objectives in dynamic contexts.
- Communication Skills: Strong interpersonal and communication abilities, capable of articulating ideas clearly and concisely, fostering open dialogue, and building strong relationships with stakeholders at all levels.
- **Results-Focused Turning Plans into Reality**: Driven by a relentless pursuit of results, with a proven ability to translate strategic plans into tangible outcomes, consistently delivering on objectives and driving projects to successful completion.
- **Diplomacy and Tact:** Managed complex tax situations with diplomacy and tact, fostering positive relationships with clients and authorities;

Technical Skills:

- Microsoft Office Suite (Word, Excel, PowerPoint, Outlook)
- E-views
- SQL knowledge
- Currently enrolled in Google **Project Management**: Professional Certificate (Coursera)

Driving licence: **B**

27.09.2024